

The heart of the classroom is the instructor and media systems console.

Located on the right side of the console is a touch screen where you may operate the various media systems.

At the top of the console touchscreen display, you will see four options: lights, main menu, video projector and media volume.

First, touch the video projector button to display a screen to turn on the projector. When you turn on the projector this will cause the projector to descend from the ceiling and allow media to be projected on the screen. A short warm up period will allow the projector to produce optimum picture quality. Press main menu to return to main page.

Touching the lights button will display a screen to set various lighting conditions in the room.

Touching the volume button will display a screen for control of voice, and media presentation volume.

To amplify your voice, there are three types of micro phones. A clip on type, a hand held mic and the adjustable microphone on top of the console. The clip-on and hand held mics are located in the pull out left hand drawer.

Other frequently used media sources are the DVD player and the VHS tape player.

The DVD and VHS players are located in the cabinet at the back of the room. Simply touch either the DVD or VHS button to control these devices.

Two other touch buttons are Message Channel and Cable TV. Message Channel displays messages from the front reception desk. The Cable TV button displays access to local television channel. For info on any other touch buttons contact your Support Service personnel or use the help feature on the touch panel.

Again, to return to the main page simply press the main menu button.

To display a computer image select Computer 1 from the main menu. This will display NTC's Thin Client Network, which allows you to access external Directory files, Email, the Internet, and to connect your personal laptop or thumb drive.

On the front of the console is a switch that allows you to change from the Thin Client to your laptop.

The connections needed to hook-up a laptop are on the top of the console. Use the connections provided and follow the instructions on the Thin Client Use information card.

On the right hand side of the console, open the drawer to access a document camera.

Push the power button on and adjust the camera head and lighting arms as needed. Then simply select the document camera button to display on the screen items to be placed under the document camera.

Flip chart pads and a supply cart with pens, markers and name tents, are available for use in the class room.

When finished, please remember to replace items back on the cart, and recycle the used flip chart pages.

For additional classroom requirements please contact your Support Service or IT personnel via the telephone on the console top.

We hope your use of the NTC classroom systems will be a simple, and enjoyable experience.